

**General Directorate of Planning,
Development and Quality Assurance
Directorate of Quality Assurance
Quality Culture Unit**



**جامعة دار العلوم
Dar Al Uloom University
لعلوم تواكب العصر**



**Orientation Program for
New Teaching Staff
2020 – 2021**

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Introduction

To achieve a stimulating work environment at DAU, and to provide integrated services to develop the skills of all teaching staff, “Orientation program for new teaching staff” has been conducted. This program aimed to introduce new teaching staff to all DAU systems. The program included several workshops to enhance the knowledge of new teaching staff of all duties at the beginning of his/her work journey at DAU.

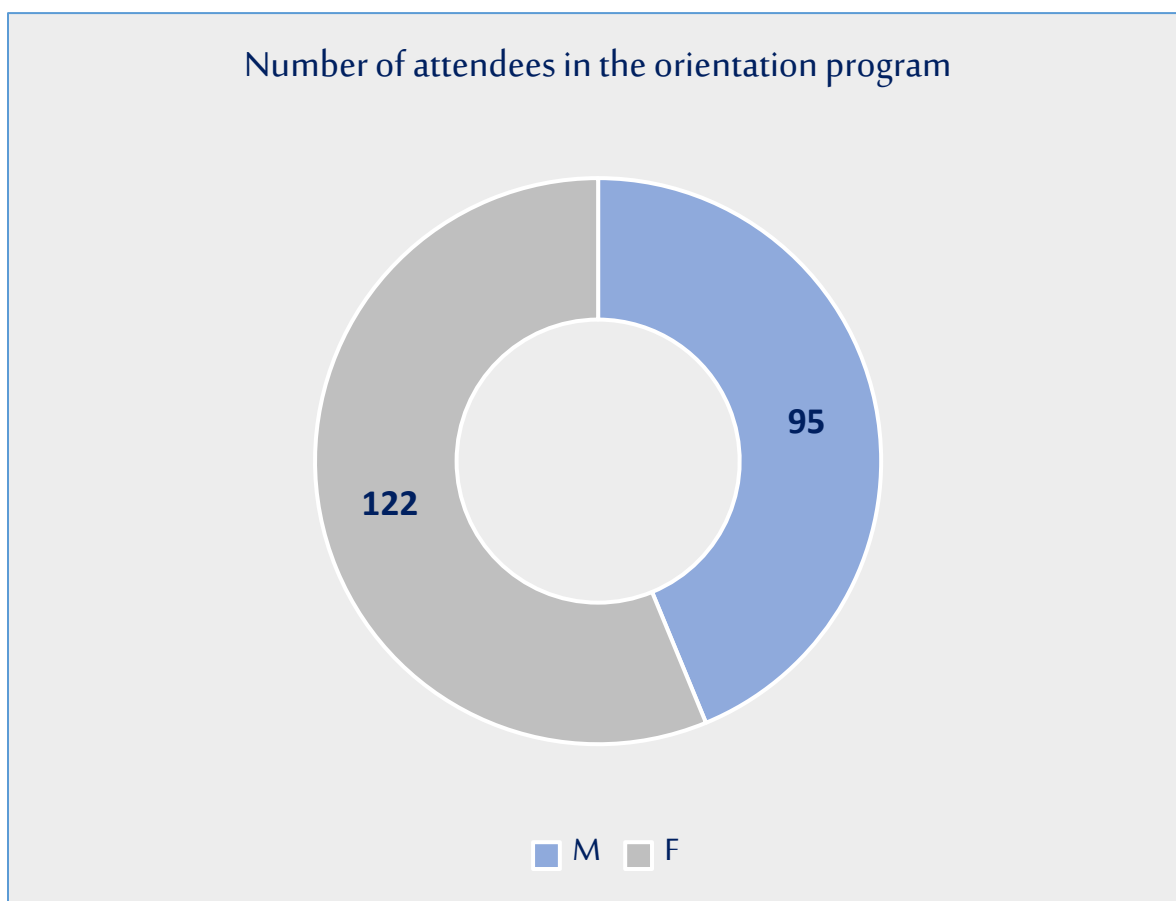
This report includes the workshops that were conducted during the “Orientation program” held by the Quality Culture Unit which belongs to the Directorate of Quality Assurance at the beginning of 2020 - 2021.

Workshops conducted during the “Orientation program.”

Sr	Workshop name	Presenter	Date	Time	Location
1.	Academic Advising	Mr. Osama Abu Al-Asal Dr. Maha Kullab Mrs. Manal Al-Hamoud	2020/09/09	12 - 2	Room BB28
2.	Academic Advising	Mr. Osama Abu Al-Asal Dr. Maha Kullab Mrs. Manal Al-Hamoud	2020/09/10	12 - 2	Room BB28
3.	New features and updates to the LMS.	Mrs. Rose Al-Momani	2020/09/20	12 - 2	Room BB28
4.	Updated forms for Course Specification and Course Report	Dr. Mohammed Samir	2020/09/22	12 - 2	Room BB28
5.	Electronic assignments and exams	Mrs. Rose Al-Momani	2020/09/27	12 - 2	Room BB28
6.	Activating the Electronic System for Academic Advising	Mrs. Manal Al-Hamoud	2020/09/28	12 - 2	Room BB28

Number of attendees in the orientation program

Num of workshops	6
Num of attendees - M	95
Num of attendees - F	122
Total attendees	217



Details of attendees in the orientation program.

Sr	Workshop name	Date	Attendees' numbers		
			M	F	T
1.	Academic Advising	2020/09/09	38	43	81
2.	Academic Advising	2020/09/10	24	20	44
3.	New features and updates to the LMS.	2020/09/20	22	16	38
4.	Updated forms for Course Specification and Course Report	2020/09/22	2	15	17
5.	Electronic assignments and exams	2020/09/27	5	23	28
6.	Activating the Electronic System for Academic Advising	2020/09/28	4	5	9
Total			95	122	217

Satisfaction new teaching staff with the Orientation program offered to them.

Sr	Item	Result	
		Rate	%
1	Orientation program helped me understand the mission and the vision at of the university and its strategic objectives	4.2	84%
2	Orientation program helped me identify the electronic systems at DAU	4.1	82%
3	Orientation program helped me identify Electronic Learning Resources at DAU	4.0	80%
4	Orientation program helped me to adapt to the practical and psychological at university.	4.4	88%
5	Orientation program helped me connect with faculty members from other departments and work with them friendly	4.3	86%
6	Orientation program helped me increase my teaching and learning skills as well as manage the learning process	4.4	88%
7	Orientation program helped me identify the quality management system at DAU and increase awareness about quality culture	4.5	90%
8	Orientation program helped me prepare the course file according to the requirements of NCAAA	4.5	90%
9	Orientation program helped me identify Academic Advising system at DAU	4.5	90%
10	Orientation program helped me develop effective teaching skills at DAU	4.2	84%
11	Orientation program helped me write and measure learning outcomes according to the requirements of NCAAA	4.6	92%
12	In general, I am satisfied about the program and to meet my functional needs when I start my university work	4.6	92%
Overall Satisfaction		4.4	88%