General Directorate of Planning, Development and Quality Assurance

Directorate of Quality Assurance

Quality Culture Unit

جامعة دار العلوم
Dar Al Uloom University
علوم تواكب العصر

CPD

- **C** CONTINUING
- **P** PROFESSIONAL
- **D** DEVELOPMENT

Professional Development Program Plan

For Teaching Staff

Academic year 2023 - 2024

Develop academic and educational skills

Quality and academic accreditation requirements

Develop research skills

Kingdom of Saudi Arabia
Ministry of Education
Dar Al-Uloom University

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المملكة العربية السعودية
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Training plan for the academic Year 2023 − 2024

Sr	Workshop name	Target group	Implementation responsibility	Implementation period	Workshop evaluation indicators	Required Resources
1.	Teaching and learning strategies	Academic	Quality Culture Unit which belongs to Directorate of Quality Assurance	Throughout the academic year 23 − 24	Workshop evaluation from attendees' and satisfaction rate must not be less than 3.8 out of 5 in the evaluation form.	1. Training Room including projector, screens. 2. Some stationery like pens and notepads. 3. internet connection if needed. 4. Evaluation and attendees' forms
2.	Activating the student's role in the educational process	Academic	Quality Culture Unit which belongs to Directorate of Quality Assurance	Throughout the academic year 23 − 24	Workshop evaluation from attendees' and satisfaction rate must not be less than 3.8 out of 5 in the evaluation form.	1. Training Room including projector, screens. 2. Some stationery like pens and notepads. 3. internet connection if needed. 4. Evaluation and attendees' forms
3.	Effective planning and implementation of community service activities	Academic	Quality Culture Unit which belongs to Directorate of Quality Assurance	Throughout the academic year 23 − 24	Workshop evaluation from attendees' and satisfaction rate must not be less than 3.8 out of 5 in the evaluation form.	1. Training Room including projector, screens. 2. Some stationery like pens and notepads. 3. internet connection if needed. 4. Evaluation and attendees' forms
4.	Effective planning and implementation of extracurricular activities.	Academic	Quality Culture Unit which belongs to Directorate of Quality Assurance	Throughout the academic year 23 − 24	Workshop evaluation from attendees' and satisfaction rate must not be less than 3.8 out of 5 in the evaluation form.	1. Training Room including projector, screens. 2. Some stationery like pens and notepads. 3. internet connection if needed. 4. Evaluation and attendees' forms
5.	Using the SIS system to activate academic advising	Academic	Quality Culture Unit which belongs to Directorate of Quality Assurance	Throughout the academic year 23 − 24	Workshop evaluation from attendees' and satisfaction rate must not be less than 3.8 out of 5 in the evaluation form.	1. Training Room including projector, screens. 2. Some stationery like pens and notepads. 3. internet connection if needed. 4. Evaluation and attendees' forms
6.	Use the citation and similarity program. Copy leaks	Academic	Quality Culture Unit which belongs to Directorate of Quality Assurance	Throughout the academic year 23 − 24	Workshop evaluation from attendees' and satisfaction rate must not be less than 3.8 out of 5 in the evaluation form.	1. Training Room including projector, screens. 2. Some stationery like pens and notepads. 3. internet connection if needed. 4. Evaluation and attendees' forms

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7.	SIS faculty needs	Academic	Quality Culture Unit which belongs to Directorate of Quality Assurance	Throughout the academic year 23 − 24	Workshop evaluation from attendees' and satisfaction rate must not be less than 3.8 out of 5 in the evaluation form.	1. Training Room including projector, screens. 2. Some stationery like pens and notepads. 3. internet connection if needed. 4. Evaluation and attendees' forms
8.	Activate the peer review program.	Academic	Quality Culture Unit which belongs to Directorate of Quality Assurance	Throughout the academic year 23 − 24	Workshop evaluation from attendees' and satisfaction rate must not be less than 3.8 out of 5 in the evaluation form.	1. Training Room including projector, screens. 2. Some stationery like pens and notepads. 3. internet connection if needed. 4. Evaluation and attendees' forms
9.	Electronic assignments and tests	Academic	Quality Culture Unit which belongs to Directorate of Quality Assurance	Throughout the academic year 23 − 24	Workshop evaluation from attendees' and satisfaction rate must not be less than 3.8 out of 5 in the evaluation form.	1. Training Room including projector, screens. 2. Some stationery like pens and notepads. 3. internet connection if needed. 4. Evaluation and attendees' forms
10.	Faculty member needs for LMS software	Academic	Quality Culture Unit which belongs to Directorate of Quality Assurance	Throughout the academic year 23 − 24	Workshop evaluation from attendees' and satisfaction rate must not be less than 3.8 out of 5 in the evaluation form.	1. Training Room including projector, screens. 2. Some stationery like pens and notepads. 3. internet connection if needed. 4. Evaluation and attendees' forms
11.	Annual report of the academic program	Academic	Quality Culture Unit which belongs to Directorate of Quality Assurance	Throughout the academic year 23 − 24	Workshop evaluation from attendees' and satisfaction rate must not be less than 3.8 out of 5 in the evaluation form.	1. Training Room including projector, screens. 2. Some stationery like pens and notepads. 3. internet connection if needed. 4. Evaluation and attendees' forms
12.	Ensuring the quality of scientific research upon academic accreditation standards	Academic	Quality Culture Unit which belongs to Directorate of Quality Assurance	Throughout the academic year 23 − 24	Workshop evaluation from attendees' and satisfaction rate must not be less than 3.8 out of 5 in the evaluation form.	1. Training Room including projector, screens. 2. Some stationery like pens and notepads. 3. internet connection if needed. 4. Evaluation and attendees' forms

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13.	Linking teaching and learning strategies to learning domains in the National Qualifications Framework 2020	Academic	Quality Culture Unit which belongs to Directorate of Quality Assurance	Throughout the academic year 23 − 24	Workshop evaluation from attendees' and satisfaction rate must not be less than 3.8 out of 5 in the evaluation form.	1. Training Room including projector, screens. 2. Some stationery like pens and notepads. 3. internet connection if needed. 4. Evaluation and attendees' forms
14.	Course Specification	Academic	Quality Culture Unit which belongs to Directorate of Quality Assurance	Throughout the academic year 23 − 24	Workshop evaluation from attendees' and satisfaction rate must not be less than 3.8 out of 5 in the evaluation form.	1. Training Room including projector, screens. 2. Some stationery like pens and notepads. 3. internet connection if needed. 4. Evaluation and attendees' forms
15.	Program Specification	Academic	Quality Culture Unit which belongs to Directorate of Quality Assurance	Throughout the academic year 23 − 24	Workshop evaluation from attendees' and satisfaction rate must not be less than 3.8 out of 5 in the evaluation form.	1. Training Room including projector, screens. 2. Some stationery like pens and notepads. 3. internet connection if needed. 4. Evaluation and attendees' forms
16.	Course report	Academic	Quality Culture Unit which belongs to Directorate of Quality Assurance	Throughout the academic year 23 − 24	Workshop evaluation from attendees' and satisfaction rate must not be less than 3.8 out of 5 in the evaluation form.	1. Training Room including projector, screens. 2. Some stationery like pens and notepads. 3. internet connection if needed. 4. Evaluation and attendees' forms
17.	Program file.	Academic	Quality Culture Unit which belongs to Directorate of Quality Assurance	Throughout the academic year 23 − 24	Workshop evaluation from attendees' and satisfaction rate must not be less than 3.8 out of 5 in the evaluation form.	1. Training Room including projector, screens. 2. Some stationery like pens and notepads. 3. internet connection if needed. 4. Evaluation and attendees' forms
18.	Course file.	Academic	Quality Culture Unit which belongs to Directorate of Quality Assurance	Throughout the academic year 23 − 24	Workshop evaluation from attendees' and satisfaction rate must not be less than 3.8 out of 5 in the evaluation form.	1. Training Room including projector, screens. 2. Some stationery like pens and notepads. 3. internet connection if needed. 4. Evaluation and attendees' forms

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19.	Assessment of learning outcomes.	Academic	Quality Culture Unit which belongs to Directorate of Quality Assurance	Throughout the academic year 23 − 24	Workshop evaluation from attendees' and satisfaction rate must not be less than 3.8 out of 5 in the evaluation form.	1. Training Room including projector, screens. 2. Some stationery like pens and notepads. 3. internet connection if needed. 4. Evaluation and attendees' forms
20.	Develop improvement plans for the program.	Academic	Quality Culture Unit which belongs to Directorate of Quality Assurance	Throughout the academic year 23 − 24	Workshop evaluation from attendees' and satisfaction rate must not be less than 3.8 out of 5 in the evaluation form.	1. Training Room including projector, screens. 2. Some stationery like pens and notepads. 3. internet connection if needed. 4. Evaluation and attendees' forms
21.	Specification and report of field experience	Academic	Quality Culture Unit which belongs to Directorate of Quality Assurance	Throughout the academic year 23 − 24	Workshop evaluation from attendees' and satisfaction rate must not be less than 3.8 out of 5 in the evaluation form.	1. Training Room including projector, screens. 2. Some stationery like pens and notepads. 3. internet connection if needed. 4. Evaluation and attendees' forms
22.	Using the electronic system for the strategic plan.	Academic	Quality Culture Unit which belongs to Directorate of Quality Assurance	Throughout the academic year 23 − 24	Workshop evaluation from attendees' and satisfaction rate must not be less than 3.8 out of 5 in the evaluation form.	1. Training Room including projector, screens. 2. Some stationery like pens and notepads. 3. internet connection if needed. 4. Evaluation and attendees' forms
23.	Skills of a scientific researcher	Academic	Quality Culture Unit which belongs to Directorate of Quality Assurance	Throughout the academic year 23 − 24	Workshop evaluation from attendees' and satisfaction rate must not be less than 3.8 out of 5 in the evaluation form.	1. Training Room including projector, screens. 2. Some stationery like pens and notepads. 3. internet connection if needed. 4. Evaluation and attendees' forms
24.	Preparing research plans	Academic	Quality Culture Unit which belongs to Directorate of Quality Assurance	Throughout the academic year 23 − 24	Workshop evaluation from attendees' and satisfaction rate must not be less than 3.8 out of 5 in the evaluation form.	1. Training Room including projector, screens. 2. Some stationery like pens and notepads. 3. internet connection if needed. 4. Evaluation and attendees' forms

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25.	Publishing mechanism in international scientific journals	Academic	Quality Culture Unit which belongs to Directorate of Quality Assurance	Throughout the academic year 23 − 24	Workshop evaluation from attendees' and satisfaction rate must not be less than 3.8 out of 5 in the evaluation form.	1. Training Room including projector, screens. 2. Some stationery like pens and notepads. 3. internet connection if needed. 4. Evaluation and attendees' forms
26.	Using SPSS in scientific research.	Academic	Quality Culture Unit which belongs to Directorate of Quality Assurance	Throughout the academic year 23 − 24	Workshop evaluation from attendees' and satisfaction rate must not be less than 3.8 out of 5 in the evaluation form.	1. Training Room including projector, screens. 2. Some stationery like pens and notepads. 3. internet connection if needed. 4. Evaluation and attendees' forms
27.	Enhancing research skills and managing scientific references.	Academic	Quality Culture Unit which belongs to Directorate of Quality Assurance	Throughout the academic year 23 − 24	Workshop evaluation from attendees' and satisfaction rate must not be less than 3.8 out of 5 in the evaluation form.	1. Training Room including projector, screens. 2. Some stationery like pens and notepads. 3. internet connection if needed. 4. Evaluation and attendees' forms