

## DAU 7-8 Environmental, Occupational Health and Safety Policy

Policy Code	Policy Name		
DAU 7-8	Environmental, Occupational Health and Safety Policy		
Responsible Executive	Current Revision Date	Next Revision Date	
-Risk Management Committee -Safety and Security department	10/ 2023	10/ 2027	

### 1. Policy Purpose

This policy shows how to deal with different chemical materials and identify how to mitigate the risks related to their usage which will guarantee compliance with the occupational health and safety requirements for all DAU community and the commitment of DAU to comply with the Environmental rules and regulations in the Kingdom.

### 2. Policy Scope

This policy is applied to DAU Community, especially those who have direct contact with chemical substances. Also, it is applied to DAU's internal environment and surroundings.

### 3. Policy Statement

Any unsuitable or irresponsible treatment with chemical substances, especially the high-risk ones, may affect the safety of the DAU's working environment, surroundings, health and safety of employees, students, and visitors. In addition to personnel safety, these irresponsible actions could harm the Environment within DAU and its surroundings.

### 4. Policy Procedure

DAU Guarantees safety of its environment and employees by dealing with these risks in proper and effective way as following:

### Prompt Procedures (Correction Actions)

When environmental incidents or Occupational Health and safety raised in DAU, the following procedures will be implemented:

- Alarming people and evacuating the affected area.
- Providing DAU personnel with Personal Protective Equipment (PPE) as appropriate to the hazards.
- Considering the need for respiratory protection.
- Notifying others who are close to the site of danger and transferring them away from the effected site.
- Prohibiting entrance to the contaminated atmosphere without protection or using a respirator without training.
- Rescuing the injured persons, transporting them to a safe place carefully, and providing them with medical assistance.
- In case of severe emergency, contact the Civil Defense on 998 or call 911.

### Tackling Risks (Corrective Actions)

- Following the announced rules, regulations and procedures are set for tackling these environmental and human health risks.
- Investigation the main causes which lead to this risk incident occurrence.
- Reporting the incident and keeping records for corrective and preventive actions taken.

- Following up regularly the actions' implementation and monitoring its effectiveness to avoid re-occurrence of the risk.

### Risk Mitigation Procedures (Preventive Actions)

- Assessing of the hazardous material prior to its usage on site.
- Toxic/ Corrosive/ Flammable/ Combustible materials must be only handled by adequately trained personnel.
- Toxic/ Corrosive/ Flammable/ Combustible materials must be correctly labeled.
- Storing corrosive materials in suitable containers away from reactive materials.
- Keep a safe distance between all ignition sources and flammable or combustible materials.
- Storing all materials in a designated and secure safe location
- The acid fumes or splashes should never reach the area where chemicals are kept.
- Written instructions on storage practices are provided at the entrance of each lab.
- Complying with the applicable health, safety, and environmental local laws and regulations in the Kingdom of Saudi Arabia.
- Monitoring, assessing, and continually improving health, safety, and environmental objectives and policies.

### 5. Related Policies/ Documents/ Forms

DAU 7-9 Hazardous Waste Disposal Policy  
[Risk Management Policies and Procedures](#)

### 6. Document History

Version	Issue/Rev. Date	Updated Information/ Summary of Changes
1	10/ 2023	1 <sup>st</sup> issue of the Policy