

DAU 7-3 Health Services, Safety and Security Policy

Policy Code	Policy Name		
DAU 7-3	Health Services, Safety and Security Policy		
Responsible Executive	Current Revision Date	Next Revision Date	
- Medical clinic - Safety and security Dept. - Risk Management Committee	10/2023	10/2027	

1. Policy Purpose

This policy explains safety and security for all DAU Community with clarification of some preventive actions to enhance safety and security for personnel in DAU. It also identifies Health care services provided to all DAU community to ensure healthy DAU Community.

2. Policy Scope

This policy is applied to all DAU employees, students and visitors.

3. Policy Statement

DAU gives great attention to the safety, security and health services provided to all DAU community regarding labor law, rules and regulations set by DAU. Also, DAU is committed to providing the necessary health services needed and in some special cases it can refer them to specialized health centers at the appropriate time. DAU's goal is to provide employees and students with a suitable healthy, safe and clean working and educational environment.

4. Policy Procedures

1- Safety and Security in DAU

- *Physical Safety and Security in DAU*
 - The Safety and Security department is responsible for all DAU's employees, graduates and night shifts postgraduate students' safety.
 - The Department maintains the entrance of DAU safe by checking the IDs of students', employees' and visitors' permissions.
 - The department takes the necessary actions in case of any abnormal incidents happening in DAU by implementing rapid correction actions, if these actions are not enough DAU shall call Civil Defense or Ambulance when it is needed. The accidents shall be recorded, and the actions taken shall be recorded too.
- *Fire Safety and Security Preventive actions in DAU*
 - The Risk Management Committee trains DAU's employees for firefighting and extinguishing using suitable tools and techniques.
 - The Risk Management Committee prepares suitable buildings evacuation plans with clarification of the concerned personnel and publish the plans on each floor.
 - The Risk Management Committee trains employees on these evacuation plans and carry out fire drills on a regular basis to ensure the effectiveness of the firefighting training provided.

Health services within DAU

- *DAU Clinic*
 - DAU provides health services to its students and employees through the easily accessible Medical Clinic which is equipped with professional medical personnel to provide the required primary and emergent health services.
 - The clinic examines the medical fitness for new students and refers the results to the Deanship of Admission, Registration and Student Affairs to ensure that they are fit and free from communicable diseases.
 - The clinic conducts health awareness sessions for staff and students to deal with the health risks they might face.
 - The clinic can communicate -in some specific cases- with external emergency services such as Red Crescent which in turn will take the proper actions for the incident.
- *Other Health Services in DAU*
 - First aid boxes are provided in all areas of the campus in easily accessible places, and they are checked periodically to ensure the validity of the treatments, detect any shortage in their contents, and refill them.
 - The College of Dentistry's dental clinics offer medical services to all university employees, their relatives and surrounding community at affordable rates.
 - DAU employees are covered with a comprehensive health providers network offered by a credible health insurance provider which allows them to seek medical coverage in most hospitals and medical clinics throughout the Kingdom of Saudi Arabia.

5. Related Policies/ Forms/ Documents

[Risk Management Policies and Procedures](#)

6. Document History

Version	Issue/ Rev. Date	Updated Information/ Summary of Changes
1	10/ 2023	1 st Issue of the Policy