

DAU 5-5 Finance and Discounts Policy

Policy Code	Policy Name		
DAU 5-5	Finance and Discounts Policy		
Responsible Executive		Current Revision Date	Next Revision Date
- Deanship of Admission, Registration and Student Affairs - Finance Department		10/2023	10/2027

1. Policy Purpose

This policy is to provide a summary of the fees and funding in DAU. This policy also clarifies the fees of the courses and programs in DAU. One of DAU major tasks is to ensure that the university is financially stable to provide qualified and excellent infrastructure and facilities to its students and employees.

2. Policy Scope

DAU applies this policy to all students in all colleges. This Policy is applied to both undergraduate and postgraduate students.

3. Policy Statement

DAU 's Student Finance Policy is set to inform students, and parents about the financial rules and regulations implemented by DAU, in addition to the financial responsibilities, associated with admission to graduation processes, withdrawal or dismissal from the University. Students have the right to refund, exemption, or receive scholarships according to clear and well-defined rules and regulations.

4. Policy Procedures

Admission Fees

- Admission fee: SAR 3000 non-refundable (Bachelor of Laws, Business Administration, Architecture and Digital Design).
- Admission fee: SAR 5000 non-refundable (master's Program in Business and Law).
- Admission fee: SAR 5000 non-refundable (Medical specialties).
- The number of credits a student can register follows the bylaws and degree plans.
- The tuition fee includes all academic services except textbooks.
- The academic hour fee for the bachelor's degree in (business administration, architecture, law, pharmacy and applied medical sciences) = 2450 riyals.
- Fee for the academic hour for the bachelor's degree in the specializations (human medicine and dentistry) = 4000 riyals.
- The academic hour fee for the master's degree in (business administration and law) = 4950 riyals.

Refund of tuition fees:

- In the case of withdrawal before the end of the first week, 25% will be deducted from the tuition fees paid.
- Before the end of the second week, 50% will be deducted from the tuition fees paid.
- No refund of the tuition fees paid if requested by the end of the second week.

Tuition fees for a scholarship student from the Ministry of Education:

The student has the right to bear tuition fees during the year for the education program, bearing fees that bear tuition fees during the year, provided that the balance shown in his account statement does not exceed the amount

of the scholarship, payment for that on the first of March every year after the completion of registration in the second semester, and this is done during the application To the Financial Department from March 01 to March 15.

Funding

DAU supports its students through scholarship programs, namely:

- DAU Graduate Scholarship Program.
- Ministry of Education Scholarships Program (Internal Scholarships).
- Ministry of Education grants program for special cases.
- University scholarship program for the children of martyrs.
- The university's partial scholarship program for its new and regular students at a rate of 50% and 20% according to specific regulations.

5. Related Policies/ Documents/ Forms

DAU 8-5 Fees collection and refund Policy

6. Document History

Version	Issue/ Rev. Date	Updated Information/ Summary of Changes
1	10/2023	1 st issue of the policy