

DAU 5-20 Student Activities Policy

Policy Code	Policy Name		
DAU 5-20	Student Activities Policy		
Responsible Executive	Current Revision Date	Next Revision Date	
Deanship of Admission, Registration, and Student Affairs	10/2023	10/2027	

1. Policy Purpose

DAU ensures enhancing the educational experience of its students by expanding their horizons outside the classroom through the development of, exposure to, and participation in social, cultural, sports, environmental, intellectual, recreational, and governance activities. Different student activities will complete the academic programs. DAU has an elected student council and student clubs that organize and oversee a range of student activities under the supervision of the Deanship of Admission, Registration, and Student Affairs.

2. Policy Scope

This policy applies to all students in all DAU colleges.

3. Policy Statement

The Deanship of Admission, Registration, and Student Affairs is responsible for and plays a vital role in governing, shaping, and organizing activities that offer scientific, cultural, and entertainment benefits to students.

The following section clarifies the channel through which these activities can be held:

Student Council: The Student Council's mission is to represent students and give them the opportunity to communicate their views and concerns to the Top Management. It provides resources to various students, and endeavors to promote the values of teamwork, dedication, and responsibility.

Student Clubs: In collaboration with colleges, the Office of Student Affairs is responsible for supporting clubs. The goals of these clubs are to: Encourage students' participation in various activities to improve their performance and develop their leadership skills and encourage them to take on responsibility.

Art Activities: organizing exhibitions of student artwork in various areas to motivate talented students. to encourage students to design wall magazines to show their written and artistic work, exhibited in the halls and corridors of the University.

Sports Activities: DAU encourages the participation of students in sports activities that are available at the Campus to build their physical well-being through exercises.

4. Policy Procedure

1. Student Council

- DAU has one student council for male and female students. The Council president is elected by the Students Affairs, the election process is held electronically. The Student Council membership is valid for one year and it is applicable for renewal.
- Student Council Membership includes (President, Vice President, Members as representative from all colleges).
- The Student Council's mission is to represent students and give them the opportunity to communicate their views and concerns to DAU's Higher Management. It provides resources to various students, and endeavors to promote the values of teamwork, dedication, and responsibility.

2. Student Clubs

- **General terms**
 - All clubs are open to all students during their enrolment years, and students may establish clubs/communities that promote their common interests.
 - All clubs/communities are required to fill in an event's plan highlighting all the event's details, budget, and requests and submit it to the supervisors.
 - If the requested events were not included in the club's semester plan, it should be submitted at least two weeks prior to the actual event date for approval.
 - Clubs/communities must hold elections on a yearly basis to select new board members.
- **Club Membership**
 - Memberships expire a year after registration and reopen for renewal the following year.
 - Registration is open throughout the year, but it will be closed one week prior to the board members' election of the selected club.
 - Students may register as members of as many clubs as they wish.
 - Each club must start with a minimum of 10 members.
 - Each club should host at least two activities on campus each semester.
- **Establishing a Student Club**
 - Applicants should direct to The Deanship of Admission, Registration, and Student Affairs to request forming a student club, a list of the names and ID numbers, phone numbers, college, and the position of the student in the club formation. At least 10 students are required to form the club.
 - The purpose of the club and its goals and activities should be submitted to the Deanship.
 - Completed Club/Community Registration Form must be approved by The Office of Student Affairs.
 - Once officially registered and recognized, a student club/community must have an official name, logo, and mission that should be approved by The Office of Student Affairs.
 - All clubs are obliged to operate in compliance with university rules and regulations.
- **Club renewal process**
 - The board members of the club's term of service are two years; the elections process should start afterward to give an opportunity for other members to be board members.
 - Any modifications requested in the club's name or logo should be requested by the club's president from the club's supervisor's office.
- **Club Nomination and Election**
 - Every two years, clubs must hold elections to select new board members.
 - Club executives are required to serve two complete years in their posts.
 - Students cannot run for more than one of the top four positions of two different clubs simultaneously; however, they are able to run for a top position and a lower position in two different clubs/organizations.

Student Ethics in the Student Council or in the Boards of Registered Clubs

- All board members shall adhere to the highest standards of ethical behavior. A student on any board who is found in violation of the Student Disciplinary and Academic Integrity rules, his/her tenure will be immediately ejected from the club/organization and discharged of his/her responsibilities from the date of receiving the notification.

5. Related Policies/ Documents/ Forms

NA

6. Document History

Version	Issue/ Rev. Date	Updated Information/ Summary of Changes
1	10/2023	1 st issue of the policy