Course Report

— (Bachelor)

Course Title: *Enter Course Title.*	**Course Code:** *Enter Course Code.*
Department: *Enter Department Name.*	**Program**: *Enter Program Name.*
College: *Enter College Name.*	
Institution: *Enter Institution Name.*	
Academic Year: *Enter Academic Year.*	**Semester**:
Course Instructor: *Enter Course Instructor Name.*	**Course Coordinator**:
Location: Main campus ☐ branch ☐	**Number of Section**(s):
Number of Students (Starting the Course): *Enter Number of Students Starting the Course.*	
Number of Students (Completed the Course): *Enter Number of Students Completed the Course.*	
Report Date: *Pick Report Date.*	

Table of Contents

A. Student Results

1. Grade Distribution

	Grades									Status Distributions					
	A+	A	B+	B	C+	C	D+	D	F	Denied Entry	In Progress	Incomplete	Pass	Fail	Withdrawn
Number of Students															
Percentage															

2. Comment on Student Grades

Including special factors (if any) affecting the results

B. Course Learning Outcomes

1. Course Learning Outcomes Assessment Results

	Course Learning Outcomes (CLOs)	Related PLOs Code	Assessment Methods	Assessment Results		Comment on Assessment Results
				Targeted Level	Actual Level	
1	**Knowledge and Understanding:**					
1.1						
1.2						
….						
2	**Skills:**					
2.1						
2.2						
….						
3	**Values, autonomy, and responsibility**					
3.1						
3.2						
….						

2. Recommendations

C. Topics not covered.

Topic	Reason for Not Covering/discrepancies	Extent of their Impact on Learning Outcomes	Compensating Action

D. Course Improvement Plan (if any)

Recommendations	Actions	Needed Support
1.		
2.		
3.		

Improvement plan should be discussed at the department council and included in the Annual Program Report.