اعتماد
NCAAA
T15

Course Specifications
(Postgraduate Degree)

Course Title:	Leadership Development
Course Code:	MGT523
Program:	Master of Business Administration - MBA
Department:	
College:	College of Business Administration - COB
Institution:	Dar Al Uloom University

Table of Contents

A. Course Identification

1. Credit hours:3
2. Course type
☐ *Required*   ☒ *Elective*
3. Level/year at which this course is offered: Level 4 / Year 2
4. Pre-requisites for this course *(if any)***:**   All Core Courses
5. Co-requisites for this course *(if any)***:**   Not Applicable

6. Mode of Instruction *(mark all that apply)*

No	Mode of Instruction	Contact Hours	Percentage
1	Traditional classroom	45	100
2	Blended		
3	E-learning	Not Applicable	Not Applicable
4	Distance learning		
5	Other		

7. Actual Learning Hours *(based on academic semester)*

No	Activity	Learning Hours
1	Lecture	45
2	Laboratory/Studio	
3	Seminars	Not Applicable
4	Others *(specify)*	
Total		

B. Course Objectives and Learning Outcomes

1. Course Description
This course considers the conditions, techniques, and activities which facilitate the development of leaders and leadership. The course emphasizes that leadership development includes not only the nurturing of individual skills but also competencies relating to interactions with other persons in the immediate environment and the larger organization.

2. Course Main Objective
This course aims to increase students' awareness of Leading Self and prepare them to embark on a journey of self-discovery, assessment, and reflection. In highly dynamic and complex contexts, leaders' decision making requires profound judgment that is anchored in strength of character. The course also focuses on the theories and skills in Engaging Others particularly as it relates to fostering development in others and building high performing teams.

3. Course Learning Outcomes

	Course Learning Outcomes (CLOs)	Aligned PLOs*
1	**Knowledge and understanding**	
1.1	Possess thorough knowledge and critical understanding of the functional aspects of leadership development, and their current application to business administration professional practice.	PLOK1
1.2	Exhibit critical understanding of various procedures, techniques, and analytical approaches to increase knowledge in leadership development practices.	PLOK2
2	**Skills:**	
2.1	Apply a diverse set of Human resource development skills, strategies, models, and practices to deal with a wide range of business situations.	PLOS1
2.2	Solve leadership development-related complex and unpredictable problems in an innovative way in business administration-related practices.	PLOS2
3	**Values:**	
3.1	Take initiative through teamwork, continuous curiosity-driven passion for learning, and decision-making ability that results in fundamental change and independent progress aimed towards solving complex leadership development problems.	PLOV2
3.2	Effectively participate in research areas and cooperate with professional teams and provide leadership qualities to make decisions and contribute to creating innovative ways of leadership development practices in the workplace.	PLOV3

* Program Learning Outcomes

C. Course Content

No	List of Topics	Contact Hours
1	Introduction & Objectives	3
2	Leadership - Role, Skills and Styles	6
3	Leadership and Communication	6
4	Leadership and Problem-Solving	6
5	Leadership and Management	3
6	Leadership and Coaching	3
7	Leadership and Team Building	3
8	Leadership and Motivation	3
9	Leadership and Management of Change	3
10	Leadership and Decision-Making	3
11	Leadership and Ethics	3
12	Leadership for the Team Leader	3
Total		45

D. Teaching and Assessment

1. Alignment of Course Learning Outcomes with Teaching Strategies and Assessment Methods

Code	Course Learning Outcomes	Teaching Strategies	Assessment Methods
1.0	**Knowledge and understanding**		
1.1	Possess thorough knowledge and critical understanding of the functional aspects of Human Resource Management including Recruitment, selection, training and development, compensation and benefits, and their current application to business administration professional practice.	• Lectures • Tutorials • Internet Search • Use of textbooks and reference material	• Oral Presentations • Oral Examinations • Written Examinations
1.2	Exhibit critical understanding of various procedures, techniques, and analytical approaches to increase knowledge in Human Resource management practices.		
2.0	**Skills**		
2.1	Apply a diverse set of Human resource management skills, strategies, models, and practices to deal with a wide range of business situations.	• Case-Study Learning • Use of Self-Study and e-Learning Material	• Oral Presentations • Oral Examinations • Written Examinations
2.2	Solve human resource management-related complex and unpredictable problems in an innovative way in business administration-related practices.		
3.0	**Values**		
3.1	Take initiative through teamwork, continuous curiosity-driven passion for learning, and decision-making ability that results in fundamental change and independent progress aimed towards solving complex human resource management problems.	• Group Work • Self-Directed Study • Reflective Written Work	• Project • Oral Presentations • Written Exams
3.2	Effectively participate in research areas and cooperate with professional teams and provide leadership qualities to make decisions and contribute to creating new in the workplace.		

2. Assessment Tasks for Students

#	Assessment task*	Week Due	Percentage of Total Assessment Score
1	Quizzes	5 and 12	10%
2	Project / Presentations / Case study	10 / Continuous	20%
3	Midterm Exam	7	30%
4	Final Exam	15	40%

Assessment task (i.e., written test, oral test, oral presentation, group project, essay, etc.)

E. Student Academic Counseling and Support

Arrangements for availability of faculty and teaching staff for individual student consultations and academic advice:

1. Five Office hours weekly can be booked through the students' SIS account.
2. Online discussion through the LMS forums and instant messaging.
3. Instructor email available in the course syllabus.
4. Occasional mobile calls or SMS for urgent messages.

F. Learning Resources and Facilities

1. Learning Resources

Required Textbooks	• "Supervision and Instructional Leadership – A Developmental Approach", 2017, Carl Glickman, Stephen Gordon, Jovita Ross-Gordon, Pearson Education, 10th Edition, ISBN: 9780134521947 ISBN-10: 0134521943
Essential Reference Materials	Selected Articles
Electronic Materials	• Documents from the Saudi Electronic Library and various websites. • Study materials are available through online resources available from various publishers (Cengage; McGraw Hill)
Other Learning Materials	Microsoft Excel

2. Educational and research Facilities and Equipment Required

Item	Resources
Accommodation (Classrooms, laboratories, demonstration rooms/labs, etc.)	Classroom.
Technology Resources (AV, data show, Smart Board, software, etc.)	Data show + smart boards.
Other Resources (Specify, e.g. if specific laboratory equipment is required, list requirements or attach a list)	Internet access point.

G. Course Quality Evaluation

Evaluation Areas/Issues	Evaluators	Evaluation Methods
End of semester Course Evaluation.	Students	Indirect
Effectiveness of teaching and assessment.	Peer reviewer	Indirect
Course learning outcomes assessment.	Faculty members	Direct
Quality of learning resources	Students	Indirect

Evaluation Areas/Issues (e.g., Effectiveness of teaching and assessment, Extent of achievement of course learning outcomes, Quality of learning resources, etc.)
Evaluators (Students, Faculty, Program Leaders, Peer Reviewer, Others (specify)
Assessment Methods (Direct, Indirect)

H. Specification Approval Data

Council / Committee	COB Postgraduate Council
Reference No.	MOM 1/2020-2021
Date	6/09/2020