



ATTACHMENT 5.

T6. COURSE SPECIFICATIONS (CS)



هيئة تقويم التعليم
Education Evaluation Commission

Course Specifications

Institution: Dar Al Uloom University	Date: 06/9/2019
College/Department : UPP English Dept.	

A. Course Identification and General Information

1. Course title and code: Listening & Speaking 1, Eng111			
2. Credit hours: 3			
3. Program(s) in which the course is offered. (If general elective available in many programs indicate this rather than list programs) Business, Architecture			
4. Name of faculty member responsible for the course Course Coordinator			
5. Level/year at which this course is offered: Semester 2			
6. Pre-requisites for this course (if any): Eng1002			
7. Co-requisites for this course (if any): Eng112, Engl 113			
8. Location if not on main campus: N/A			
9. Mode of Instruction (mark all that apply):			
a. traditional classroom	<input checked="" type="checkbox"/>	What percentage?	<input type="text" value="100"/>
b. blended (traditional and online)	<input type="checkbox"/>	What percentage?	<input type="text"/>
c. e-learning	<input type="checkbox"/>	What percentage?	<input type="text"/>
d. correspondence	<input type="checkbox"/>	What percentage?	<input type="text"/>
f. other	<input type="checkbox"/>	What percentage?	<input type="text"/>
Comments:			

B Objectives

1. What is the main purpose for this course?

Develop effective oral communication skills through a variety of general conversations and role-plays.

Deliver oral presentations employing good organisation, clarity, body language and eye contact.

2. Briefly describe any plans for developing and improving the course that are being implemented. (e.g. increased use of IT or web based reference material, changes in content as a result of new research in the field)

Exams will be online this semester.

C. Course Description (Note: General description in the form used in Bulletin or handbook)

Course Description:

This course integrates listening and speaking skills and builds on the foundation provided by the level C courses. The course provides instruction and practice on listening strategies like listening for general information and detail, guessing word meaning from context. The speaking section of the course attempts to develop presentation skills such as format, organisation, body language and eye-contact. Students practice conversations and role-plays in order to build on their skills.

1. Topics to be Covered

List of Topics	No. of Weeks	Contact hours
Food	1	3
Sports	1	3
Destinations	1	3
Communication	1	3
The Future	1	3
Shopping for Clothes	1	3
Lifestyles	1	3
Achievements	1	3
Consequences	1	3

2. Course components (total contact hours and credits per semester):

		Lecture	Tutorial	Laboratory/ Studio	Practical	Other:	Total
Contact	Planned	45					45

Hours	Actual						
Credit	Planned	3					3
	Actual						

3. Additional private study/learning hours expected for students per week.

4. Course Learning Outcomes in NQF Domains of Learning and Alignment with Assessment Methods and Teaching Strategy

On the table below are the five NQF Learning Domains, numbered in the left column.

First, insert the suitable and measurable course learning outcomes required in the appropriate learning domains (see suggestions below the table). **Second**, insert supporting teaching strategies that fit and align with the assessment methods and intended learning outcomes. **Third**, insert appropriate assessment methods that accurately measure and evaluate the learning outcome. Each course learning outcomes, assessment method, and teaching strategy ought to reasonably fit and flow together as an integrated learning and teaching process. (Courses are not required to include learning outcomes from each domain.)

Code #	NQF Learning Domains And Course Learning Outcomes	Course Teaching Strategies	Course Assessment Methods
1.0	Knowledge		
1.1	The learner will be able to identify the meaning and word family of vocabulary related to a variety of everyday topics including: people; work, rest & play; places; food; sports; communication; the future; lifestyles; achievements.	Instruction, Brainstorming, Discussions.	Mid-Term and Final Exam,
2.0	Cognitive Skills		
2.1	The learner will be able to listen to a conversation and evaluate general and specific details.	Instruction, Group Work, Discussions.	Mid-Term and Final Exam.
3.0	Interpersonal Skills & Responsibility		
4.0	Communication, Information Technology, Numerical		
4.1	The learner will be able to orally interact with a partner, in a variety of social situations, and be able to both request and provide information relevant to the interaction.	Classroom instruction, Group-Work,	Mid-Term and Final Exam. Graded Listening Tasks,
5.0	Psychomotor		

5. Schedule of Assessment Tasks for Students During the Semester

	Assessment task (i.e., essay, test, quizzes, group project, examination, speech, oral presentation, etc.)	Week Due	Proportion of Total Assessment
1	Graded Listening	C/A	20%
2	Graded Speaking	C/A	20%
3	Mid-Term Exam	Week 6	20%
4	Final Exam	Week 14	40%

D. Student Academic Counseling and Support

- | |
|---|
| <p>1. Arrangements for availability of faculty and teaching staff for individual student consultations and academic advice. (include amount of time teaching staff are expected to be available each week)
8-10 hours per week of office hours and email contact.</p> |
|---|

E Learning Resources

- | |
|---|
| <p>1. List Required Textbooks
World English 1</p> |
| <p>2. List Essential References Materials (Journals, Reports, etc.)</p> |
| <p>3. List Electronic Materials, Web Sites, Facebook, Twitter, etc.
http://www.thesaurus.com/ http://www.grammar-monster.com</p> |
| <p>4. Other learning material such as computer-based programs/CD, professional standards or regulations and software.
Additional worksheets uploaded on LMS</p> |

F. Facilities Required

Indicate requirements for the course including size of classrooms and laboratories (i.e. number of seats in classrooms and laboratories, extent of computer access, etc.)
1. Accommodation (Classrooms, laboratories, demonstration rooms/labs, etc.) Classroom for 30 students
2. Technology resources (AV, data show, Smart Board, software, etc.) Smart Board Whiteboard Amplifier and speakers Projector
3. Other resources (specify, e.g. if specific laboratory equipment is required, list requirements or attach list)

G Course Evaluation and Improvement Processes

1. Strategies for Obtaining Student Feedback on Effectiveness of Teaching Teaching Course evaluation
2. Other Strategies for Evaluation of Teaching by the Instructor or by the Department Monthly course meetings
3. Processes for Improvement of Teaching Lesson observation Monthly course meetings
4. Processes for Verifying Standards of Student Achievement (e.g. check marking by an independent member teaching staff of a sample of student work, periodic exchange and remarking of tests or a sample of assignments with staff at another institution) QA Committee check exam essays of a sample of students Course meeting for standardization & moderation of timed writing assessment
5. Describe the planning arrangements for periodically reviewing course effectiveness and planning for improvement. Weekly Course Leader meeting Monthly course meeting Departmental meetings End of semester course review

Name of Course Instructor: Stephen Heath

Signature:



Date Specification Completed: 06/09/2019

Program Coordinator: _____

Signature: _____

Date Received: _____