



Course Specifications

Course Title:	Principles and Practices of Banking
Course Code:	FIN1324
Program:	Finance and Banking
Department:	Finance & Banking
College:	College of Business Administration
Institution:	Dar Al Uloom University

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7. Course Identification

1. Credit hours: 3 Hours
2. Course type
a. University <input type="checkbox"/> College <input type="checkbox"/> Department <input checked="" type="checkbox"/> Others <input type="checkbox"/>
b. Required <input checked="" type="checkbox"/> Elective <input type="checkbox"/>
3. Level/year at which this course is offered: Sixth / Third Year
4. Pre-requisites for this course (if any): FIN1312
5. Co-requisites for this course (if any): Nil

6. Mode of Instruction (mark all that apply)

No	Mode of Instruction	Contact Hours	Percentage
1	Traditional classroom	45	100%
2	Blended		
3	E-learning		
4	Correspondence		
5	Other		

7. Actual Learning Hours (based on academic semester)

No	Activity	Learning Hours
Contact Hours		
1	Lecture	45
2	Laboratory/Studio	
3	Tutorial	
4	Others (specify)	
	Total	45
Other Learning Hours*		
1	Study	1
2	Assignments	1
3	Library	
4	Projects/Research Essays/Theses	2
5	Others (specify)	
	Total	4

* The length of time that a learner takes to complete learning activities that lead to achievement of course learning outcomes, such as study time, homework assignments, projects, preparing presentations, library times

B. Course Objectives and Learning Outcomes

1. Course Description

The course introduces students to fundamental banking concepts and principles, banking practices, products and services. The course topics include general overview of banking, the development of the banking sector, the bank structure and functions, regulation and code of ethics, presentation of financial statement of banks and evaluating bank performance, and a special emphasis will be given to the Saudi commercial banking industry's growth and outlook.

2. Course Main Objective

Provide a comprehensive understanding of fundamental concepts and principles and practice of Banking, explore types of banks their functions and products & their financial statements.

3. Course Learning Outcomes

CLOs		Aligned PLOs
1	Knowledge:	
1.1	Describe origins, structure, governance and regulation of banking industry	K1
1.2	Outline various banking products & services and their features	K2
1.3	Outline contents of financial statements of banks	K4
2	Skills:	
2.1	Evaluate financial performance of banks by comparing various performance metrics and benchmarking	S1
2.2	Evaluate Asset Liability Management techniques adopted by banks and critically analyze its costs and benefits	S1
3	Competence:	
3.1	Illustrate team skills to work in groups for assignments and projects	C1
3.2	Demonstrate self-management skills and ethical practices in completing the assessments	C2
3.3	Demonstrate numerical excellence in solving problems and in use of financial data sources.	C4
3.4	Illustrate information technology skills in communication and in solving financial issues.	C5

C. Course Content

No	List of Topics	Contact Hours
1	General Overview of Business of Banking,	6
2	Types of Banks and Bank Structure	3
3	Functions Performed By Banks, Regulations and Code of Ethics	3
4	Financial Statements of Bank	6
5	Evaluating Bank Performance	6
6	Asset-Liability Management Techniques	6
7	Bank Lending Policies and Procedures	6
8	Saudi Banking Industry	9
Total		45

D. Teaching and Assessment

1. Alignment of Course Learning Outcomes with Teaching Strategies and Assessment Methods

Code	Course Learning Outcomes	Teaching Strategies	Assessment Methods
1.0	Knowledge		
1.1	Describe origins, structure, governance and regulation of banking industry	Direct	Assignments Quizzes, Exams
1.2	Outline various banking products & services and their features		
1.3	Outline contents of financial statements of banks		
2.0	Skills		
2.1	Evaluate financial performance of banks by comparing various performance metrics and benchmarking	Direct / Indirect	Assignments, Quizzes, Exams
2.2	Evaluate Asset Liability Management techniques adopted by banks and critically analyze its costs and benefits		
3.0	Competence		
3.1	Illustrate team skills to work in groups for assignments and projects	Interactive	Assignments / Projects
3.2	Demonstrate self-management skills and ethical practices in completing the assessments		
3.3	Demonstrate numerical excellence in solving problems and in use of financial data sources.		
3.4	Illustrate information technology skills in communication and in solving financial issues.		

2. Assessment Tasks for Students

#	Assessment task*	Week Due	Percentage of Total Assessment Score
1	Quiz		10%
2	HomeWorks/Assessments/Projects		20%
3	Mid term		30%
4	Final Exam		40%

*Assessment task (i.e., written test, oral test, oral presentation, group project, essay, etc.)

E. Student Academic Counseling and Support

Arrangements for availability of faculty and teaching staff for individual student consultations and academic advice:

1. Eight Office hours weekly can be booked through the students' SIS account.

2. Online discussion through the LMS forums and instant messaging.
3. Instructor email available in the course syllabus.
4. Occasional mobile calls or SMS for urgent messages.

F. Learning Resources and Facilities

1. Learning Resources

Required Textbooks	Peter S. Rose (2014), “ <i>Commercial Bank Management</i> ”, (5 th edition) Mc-Graw Hill.
Essential References Materials	<p>Principles and Practices of Banking - For JAIIB <i>Business Ethics in the Banking Sector</i> https://books.google.com.sa/books?id=xWBNAQAAIAAJ <i>The Report: Emerging Saudi Arabia 2007</i> https://books.google.com.sa/books?isbn=1902339665 <i>The Saudi Arabian Monetary Agency</i> https://books.google.com.sa/books?isbn=331955218X</p> <p>Frederic S. Mishkin (2018), <i>Financial Markets and Institutions</i> (9th edition), Pearson</p> <p>The Economist & Major Financial Journals & Magazines such as;</p> <ol style="list-style-type: none"> 1. International Journal of Finance & Banking Studies 2. Global Journal Of Finance And Banking Issues 3. Journal of Finance and Bank Management 4. International Journal of Bank Marketing 5. International Journal of Banking, Accounting and Finance
Electronic Materials	Study materials are available through online resources available from the publisher
Other Learning Materials	MS office tools

2. Facilities Required

Item	Resources
Accommodation (Classrooms, laboratories, demonstration rooms/labs, etc.)	Classroom.
Technology Resources (AV, data show, Smart Board, software, etc.)	Data show + smart boards.
Other Resources (Specify, e.g. if specific laboratory equipment is required, list requirements or attach a list)	Internet access point.

G. Course Quality Evaluation

Evaluation Areas/Issues	Evaluators	Evaluation Methods
End of semester Course Evaluation.	<ul style="list-style-type: none">• Students	<ul style="list-style-type: none">• Indirect
Effectiveness of teaching and assessment.	<ul style="list-style-type: none">• Peer reviewer	<ul style="list-style-type: none">• Indirect
Course learning outcomes assessment.	<ul style="list-style-type: none">• Faculty members	<ul style="list-style-type: none">• Direct
Quality of learning resources	<ul style="list-style-type: none">• Students	<ul style="list-style-type: none">• Indirect

Evaluation areas (e.g., Effectiveness of teaching and assessment, Extent of achievement of course learning outcomes, Quality of learning resources, etc.)

Evaluators (Students, Faculty, Program Leaders, Peer Reviewer, Others (specify))

Assessment Methods (Direct, Indirect)

H. Specification Approval Data

Council / Committee	Finance Department (First semester 2018/2019)
Reference No.	Meeting number 6
Date	2018